



In- Kind Donation Form

Donor Information: Print exactly as name should appear in publications			
Donor Name: _____			
Address: _____			
City: _____	State: _____	Zip: _____	
Preferred Phone: _____		Email: _____	
Donation Information:			
Item(s) Received: _____			
Date of Donation: _____	Received by: _____	\$ Value of Item(s): _____	
Description of Donation: _____			
Restrictions & Expirations: _____			
Item Use: (please check one)			
<input type="radio"/>	Promo/Gift (gifts for donors, volunteers, appreciation, etc)		
<input type="radio"/>	Donor Benefit (silent auction item, raffle prize, portion of value for admission price)		
<input type="radio"/>	Services (printing, maintenance, graphic design, etc.)		
How was the value of the donation established (please check one)			
Donor Invoice <input type="radio"/>	Appraisal <input type="radio"/>	Sales Receipt <input type="radio"/>	Donor Stated Value <input type="radio"/>
Other: _____			

Please complete an in-kind donation for each donation received and send to the Fund Development department for acceptance and acknowledgement. Donations include items or services given free or charge or at a discounted price.

The donor agrees that acceptance and use of this gift is left to the discretion of Girl Scouts of Alaska, Inc. (GSAK). As per IRS guidelines, the fair market value of the donated item is determined by the donor. The donor further agrees this gift is clear of any further obligation or cost on the part of GSAK. After acceptance, a gift acknowledgement letter will be sent to the donor for their records.

Additional Information:

Donor Signature: _____ Date: _____

Please return this completed form to:
 Fund Development, Girl Scouts of Alaska
 2000 W International Airport Rd, Suite C-1 ▪ Tel: 907-248-2250 ▪ Email:
development@girlscoutsalaska.org