



## Volunteer Position Description

**Position Title:** Troop Leader or Assistant Leader

**Position Summary:** Together with one or more adults, provide leadership to a troop or group of girls, helping them plan activities, complete projects, earn recognitions and develop skills. The Volunteer will be responsible for overall management of the troop or group including safety, finances and communication with parents. The Volunteer will have the enthusiasm and ability to generate girls' interests and curiosities about the ways that they can *discover* themselves, *connect* with others, and *take action* to make the world a better place through the New Girl Scout Leadership Experience. The volunteer must be a registered member of the Girl Scouts of the USA, be at least 18 years of age and accept the principles and beliefs of Girl Scouting.

### Position Responsibilities:

1. Conduct regular troop meetings as agreed upon between girls, parents and leaders
2. Organize fun, interactive, girl-led thematic series of activities, that address current issues involving girls' interests and needs
3. Ensure that program activities meet safety standards, using *Safety-Wise* as your guide
4. Manage troop funds responsibly and accurately according to GSUSA's policies and procedures
5. Process and complete all registration and other paperwork, ensuring that the handling of all paperwork meets with GSUSA's policies and procedures
6. Attend leader training and leader meetings
7. Provide guidance and information regarding events and practices with girls' parents or guardians on a regular and ongoing basis

### Core Competencies:

- **Girl Focus:** Helps girls set realistic, clearly defined goals/objectives to experience the New Girl Scout Leadership Experience and achieve outcomes through Discover, Connect and Take Action
- **Adaptability:** Adjusts and modifies own behavior, and remains flexible and tolerant in response to changing situations and environments
- **Fostering Diversity:** Understands and embraces differences
- **Oral Communication:** Expresses ideas clearly and concisely
- **Personal Integrity:** Demonstrates honesty, credibility and dependability

**Time Commitment Required:** Flexible. Possibly 3-4 hours per week or every other week during the school year depending on your troop meeting agreement.