



Position Title: After School Series Program Specialist - Matanuska Susitna Valley

About Us:

If you are committed to making a difference, seek work with lasting impact and want to help build girls of courage, confidence and character who make Alaska and the world a better place, Girl Scouts of Alaska is hiring an After School Series Program Specialist. Our ASP Program Specialists are responsible for developing and implementing after school programming for girl membership based on the Girl Scout Leadership Experience. This is a part-time position. The Program Specialist will work 8-10 hours a week. The position is located in the Matanuska Susitna Valley and will run programs in both Palmer and Wasilla schools. Programs run from 3:45pm-5:45pm with the Program Specialist required to be at the school by 3:30pm and leaving when all kids have been picked up around 6:00pm. You will also be required to attend an hour long weekly check-in with your supervisor at the Anchorage Council Office. The pay for this position starts at \$11 per hour.

You Have:

- High school diploma
- Valid Alaska driver's license and clean driving record
- Reliable transportation to get to elementary schools around the Matanuska Susitna Valley
- Ability to pass annual national criminal background check including a check of the National Sex Offender Registry
- Current First Aid and CPR certifications

You Are:

- Committed to the policies and mission of the Girl Scout organization and willing to become a member of Girl Scouts
- Interested and experienced working with youth programming
- Able to demonstrate initiative, make sound decisions, and carry out a multifaceted workload
- Able to show strong attention to detail
- Understanding of and committed to organizational diversity
- Able to work independently without continual direct supervision
- Able to lift and carry at least 35 lbs



Girl Scouts of Alaska is an equal opportunity employer.

Please fill out our application at <https://www.surveymonkey.com/r/gsakapp> if you are interested in this position. You can also email hr@girlscoutsalaska.org with any questions.