



Fall Product Program Troop Guide

Let's get...

READY TO explore

1. Follow the link sent to your email address the week of September 7th to access the M2OS site. If you haven't received your email by the end of the week, contact your Service Unit Fall Product Manager or Customer Service.
2. Complete M2OS system training.
3. Create your volunteer Avatar!
4. Launch the PAEC (parent/adult email campaign) to the Girl Scouts in your Troop.

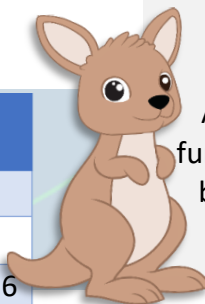
What is the Fall Product Program?

This program is an integral part of a Girl Scout's journey toward leadership. Allowing participants to practice skills such as:

Goal Setting
Teamwork
Presentation Skills
Customer Service
Money Management

Important Dates!

Early access for Troop Volunteers	9/7/2026
Program Begins!	9/11/2026
Last Day for in-person & online girl-delivered ordering	10/14/2026
Family deadline for entering in-person orders into M2OS	10/12/2026
Deadline for Troop to enter or edit order card items	10/13/2026
Deadline for Service Units to edit order card items	10/14/2026
Last day for direct ship nuts and mags and more orders	11/9/2026
Last day for participants/troops to make reward choices	11/9/2026
Delivery of nut/chocolate items to SU volunteers	11/6/2026
All money due to Troop	11/23/2026
Council ACH, troops should have all money in the troop bank account 2 days before due date.	12/9/2026



An easy, fun way to earn startup funds for your troop activities at the beginning of the Girl Scout year - don't miss out on all the fun!

Personalized Patches & Rewards!

In the fall, Girl Scouts and volunteers who create avatars and meet the criteria below will earn a patch with their very own virtual likeness on it!

- **Girl Scouts:** Send 18+ emails, share their site in M2OS, and sell \$450+
- **Volunteers:** Reach \$1,500 in total Troop sales!

Check out the back of the nut/candy order card to see all the great rewards participants can earn this season!

When participants launch their online account, they can track progress and select rewards as they earn them!

Earn Customized Patches!



Fall Patch

To earn:

1. Send 18+ emails
2. Share your site in M2OS
3. Reach \$450 in total sales
4. Choose your background & your avatar design!

***Troop Leaders earn for \$1,500 in total troop sales.**



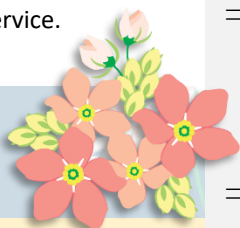
PARTICIPATION OPTIONS

Product	Sale Type	Product	Delivery to Customers	Troop Proceeds
Nuts/ Chocolate:	In-Person	- Participants collect money from customers (specify whether at time of delivery or initial order) - Family/Troop enters orders into M2OS by the appropriate deadline - Participants turn in money to Troop	Delivered by Girl Scout to customers	14%
	Online Girl-Delivered	- Girl Scouts create their personalized storefront in M2OS and send emails to friends and family - Customers pay online and participants deliver products - Orders are automatically credited to the participants in M2OS	Delivered by Girl Scout to customers <i>(If a Girl Scout/family receives an online order from a customer and not be able to deliver the items in person, they will need to contact M2 customer service by 10/12/26 to cancel)</i>	14%
	Direct Shipped	- Girl Scouts create their personalized storefront in M2OS and send emails to friends and family - Customers pay online, including the cost of shipping - Orders are automatically credited to the participants in M2OS	Shipped directly to the customer <i>(1-2 weeks standard delivery timeframe after order processing. Customers will have the option for expedited shipping)</i>	14%
Mags & More:	Online	- Girl Scouts create their personalized storefront in M2OS and send emails to friends and family - Customers pay online - Orders are automatically credited to the participants in M2OS	Shipped directly to the customer <i>(magazines 6-8 weeks standard delivery timeframe after order processing)</i>	14%

Care to Share

- Care to Share is a great way for customers to give back to the community through donations of products.
- Our council's Care to Share items will be donated to American Red Cross, Alaska Chapter.
- Girl Scouts earn the Care to Share patch by receiving 5 or more donations.

Volunteers will receive an email invitation from M2 that explains how to access the site and get started. If you have not received an email invitation to access the M2OS site by 9/14/26 please visit www.gsnutsandmags.com/admin and select "Forgot Password." If you need further assistance, please contact your SU Product Manager or M2 Customer Service.



2026 Product Options:

Nuts/Chocolates



Magazines



BarkBox



Candles



Personalized Products



Tervis Tumblers



Adding Nut Order Card Items into M2OS:

Troop Leaders must enter any orders not entered by parents into M2OS. Leaders cannot enter orders until: 10/13/26

- ⇒ Choose Paper Order Entry from your dashboard.
- ⇒ Click the "+" next to a Girl Scout's name to edit/enter orders.
DO NOT enter online girl-delivered products
- ⇒ Enter her total nut/candy items by variety from her order card.
- ⇒ Click Update. Make sure the totals match.
- ⇒ There is no submit button! Orders are transmitted for fulfillment automatically after the cutoff date.

Tips!

Only order the exact number of nut/candy items sold, as product cannot be returned to Council.

Rewards are automatically calculated. Please note that rewards could take up to an hour to update after adjustments have been made to products sold.



Extra Information

If a Girl Scout does not turn in money at scheduled time. Contact the parent/guardian immediately. Keep the Troop Leader/Service Unit Leader informed of all contact attempts and document the information. Contact council for a Delinquent Family Payment Form. If your Troop decides to accept checks (up to \$120), be sure to have a phone number and driver's license number listed on the check. We recommend you only take checks from people you know and are comfortable contacting if there is a problem.

Money for all online orders shows as already paid to Council and final ACH will be adjusted for the Troop to earn proceeds on these sales.

Volunteer M2OS Access: First Steps

- ⇒ Your access email will prompt you to create a password to access your M2OS Volunteer account. If you are a returning user, you can log in using your existing credentials.
- ⇒ You will be prompted to complete certain account information, as applicable - watch a short system training video, enter a mailing address, create your Avatar, and send access emails to the participants in your Troop using the Parent Adult Email Campaign (PAEC).
- ⇒ You will be able to see a list of pre-uploaded girls. *Don't worry if not all Girl Scouts appear on this list at the beginning of the sale.* Any participants not pre-loaded can simply register once the sale begins at: www.gsnutsandmags.com/gsa. They will then be added to your Troop roster once council confirms their registration.
- ⇒ Girl Scouts can launch their accounts beginning on 9/11/26. Please note that the system will not accept any early participant activity; participants must wait until the sale launch date.
- ⇒ Participants can enter their own paper orders into their accounts through 10/12/26. If they do not enter their orders, you will need to do so through your Volunteer account.

Troop Banking

1. Troops must have a bank account. Contact your local Council office for additional details or assistance.
2. Payment is collected at the time of delivery; make checks payable to troop.
3. Deposit all money into your Troop bank account and keep all receipts!
4. The amount owed to Council will be deducted via an ACH debit on 12/9/26. Amount due is calculated automatically in M2OS. All money should be in the troop bank account two days before due date.
5. Find balance due by clicking the "Banking and Payments" link on your Troop dashboard. You will see an overview of all sales and proceeds information for your Troop. The "Reports" link shows even more detail. View the Troop Orders Report or download your Troop's delivery ticket and toggle on financial information.

Program Wrap-Up

Products

Remember, all product is automatically submitted for fulfillment! There is no “submit” button!

- ⇒ Coordinate with your Service Unit FP Manager to pick up your Troop’s nut/candy items.
- ⇒ Print a delivery ticket for each participant’s order from your dashboard. After you have delivered the items to each Girl Scout, have their parent count/inspect each item and sign the delivery ticket for your records.

Rewards

Girl Scouts must make their rewards selections online by November 9, 2026.

- ⇒ Any selections not made by November 9, 2026, will automatically default to the item option.
- ⇒ Reward deliveries will be coordinated with your Service Unit FP Manager in a similar fashion to products.

Deliveries

Troops should make sure their Girl Scouts coordinate delivery of product with their customers. Happy customers equal return customers!

- ⇒ Girl Scouts will receive an online report of orders with email addresses and phone numbers of their customers.
- ⇒ Participants may contact customer service for additional customer information if necessary for delivery.

FAQs

Please visit our support site at support.gsnutsandmags.com for more information.

Here are a few frequently asked questions as you get started:

Q: My Girl Scouts are attempting to register and get a “Campaign is Currently Unavailable” message.

- Girl Scouts cannot begin online account registration until the program start date.

Q: I entered the email addresses to send access notifications to the Girl Scouts in my Troop. The site says, “Queued for Sending”, but how long does it take to send?

- Access emails will not be sent to the participants until the start date of the program.

Q: I am a Volunteer and have a Girl Scout participating. Can I use the same email address for my Volunteer and Participant accounts?

- Yes! You will be notified upon login as to which account you are signing on to. Volunteer accounts are accessed at: www.gsnutsandmags.com/admin, and participating accounts are accessed at: www.gsnutsandmags.com/gsa.

Q: One of my Girl Scouts received an online girl-delivered order that the family is unable to deliver. How do I remove it?

- The parent/guardian (or customer) will need to contact M2 Customer Service to have the order cancelled and removed from the system. This cancellation MUST be completed before the end of parent paper order card entry.

Questions?

For questions regarding specific Council-related details, contact your Service Unit or local Council office.

For questions regarding M2OS or other general sale questions, contact M2 Customer Support!

Service Unit Fall Product Manager

Name: _____

Email: _____

Phone: _____

Girl Scouts of Alaska

customercare@girlscoutsalaska.org
(907)248-2250

M2 Customer Service

support.gsnutsandmags.com
800-372-8520

We Appreciate You!

***Thank you for being an
integral part of the Fall
Product Program***

